

# CAP Annual Report 2016 - 2017



Community Action Partnership  
Mission to Serve



Community Action Partnership

### **Mission**

**To build resilience, well-being and safety at the individual, family and community level  
by meeting the basic needs of today and identifying the opportunities of tomorrow**





Community Action Partnership

### Message from Executive Director

Dear Friends of CAP,

I want to say a sincere and heartfelt thanks to the staff, board members and community partners for a rich and eventful year at CAP. I feel honored and humbled to be working with such a dedicated and talented group of individuals at Community Action Partnership.

As I complete my first year as Executive Director, I am excited and looking forward to the challenges that 2017-2018 will bring. We are about to embark on a new 5-year strategic planning cycle that will guide and shape the agency for the next period of growth. This past year has been one of many milestones and accomplishments. Some of the highlights of the year include:

- Served over 2,000 individuals and 900 families in Madison County
- Transitional Apartments turn 1 year old and have housed 15 families
- Kinship Care Coordination Program completes first year and has served 26 families
- Awarded \$184,000 by New York State Governor's Office to overhaul IT infrastructure
- Awarded funding and donations from McNeiece Foundation, Community Chests of Hamilton, Cazenovia, Canastota, Chittenango and Oneida, CORE Federal Credit Union, Madison Bar Association, Colgate Konosioni Student Honor Society, Gifford Foundation, Community Foundation of CNY, Mid York Foundation, Hinman Foundation, St. James Church, Music for the Mission, First Baptist Church of Hamilton, St. Thomas Episcopal Church, First Presbyterian Church of Cazenovia, The Key of St. Peter's Church – Cazenovia.
- Hosted Family Fun Picnic and first Annual Duck Derby
- Welcomed several new staff to the Management team: Maribel Arce, Community Services Director; Donna Prosser, Human Resource Manager; Phyllis Koester, Early Head Start Program Manager; Jessica Ginney, Housing Program Manager and Rachelle Potter, Executive Assistant.

Sincerely,  
Antara Mitra



## Creating Community Awareness



CAP hosted a Family Fun Picnic as a community outreach and awareness day in the beautiful town of Nelson. We partnered with the Mad Cow Race hosted by the In Your Pace Running Club and Skunk Hollow Day hosted by Town of Nelson, United Methodist Church and the Nelson Odeon. It was a windy brisk day in August with the sun playing hide and seek. CAP staff rolled up their sleeves and put up tents, flyers and games. Many thanks to all staff, board members, and volunteers who helped make this event a success. A special thanks to our sponsors Servomation, Wilson Insurance, The Grand, Owl Wire & Cable, Mang Insurance, Gustafson Real Estate, Community Bank, Affections Flower Shop, Gorman Foundation, Abscope Environmental, and Crouse Community Center..

The second event of the year was the first Annual Duck Derby at Chittenango creek. We had 240 ducks sailing down the creek.



## Early Head Start

Early Head Start children are assessed using the Portage assessment instrument three times per year. This assessment looks at the whole child, including cognitive, physical, language, and social emotional domains of child development. Our goal is a 10% increase in skills throughout the year. This year the children participating in Early Head Start had an increase of 14% in their school readiness skills.

**Children served: 115**



## Healthy Families

Healthy Families is for all expecting or new parents (infants under age 3 months).

**The goals of the program are to:**

- ✦ Support parent-child bonding
- ✦ Promote child and family health, development, and safety
- ✦ Enhance family self-sufficiency

Prevent child abuse and neglect



Accomplishment: Collaboration with Madison County Jail to host support groups for any interested inmate (men and women). Completed 10 group meetings of 15-20 people.

**Children served: 151**

## Housing Programs



The Transitional Apartments were inaugurated June 2016 for homeless families with children under the age of 18. The apartments have 4 units.

The Solutions to End Homelessness Program (STEHP) assists families in finding or maintaining their housing. We serve many special populations included victims of domestic violence, mentally ill, disabled or suffering from substance abuse.



Permanent supportive housing provides long term housing to families with disabled or mentally ill head of household.

CAP continues to be an active voice for the homeless as we chair the County Continuum of Care collaboration meetings.

**Transitional Supportive Apartments: 15 families**

**Permanent Supportive Housing: 2 families**

**STEHP: 97 families**

## Volunteer Income Tax Assistance Program (VITA)



CAP partnered with the Upstate Institute and the COVE at Colgate University to help low-income residents of the county file for income taxes. 25 students at Colgate University volunteered their time and together we were able to serve 880 families who got a combined refund of \$ 1.7 million including Earned Income Tax Credit.



## Tri County WIC Program: Oneida, Herkimer & Madison



WIC stands for Women, Infants and Children. WIC's goal is to improve the health and nutrition of moms and kids. It is well known that pregnancy and early childhood are among the most important times for growth and development and New York State WIC is here to help by providing;

- Individualized Nutrition Assessment and Education.
- Breastfeeding support
- Monthly checks for nutritious foods

**Tri County WIC Individuals Served Monthly (average)**

**Women 1,619**

**Children 3,941**

**Infants 1,714**

## NOEP The Nutrition Outreach and Education Program

NOEP offers free, confidential, one-on-one services that help hungry New Yorkers get nutrition assistance. NOEP Coordinators help applicants gather documentation for, fill out, and send in the SNAP application. NOEP also works to increase participation in the School Breakfast Program and the Summer Food Service Program, which provide nutritious meals to school-aged children.

**New SNAP applications submitted: 150**

**Federal SNAP Dollars to County: \$622,080**



## Mentoring Madison County Youth



The Mentoring program works with youth ages 8 and up providing positive role models, empowering youth to make good decisions, encouraging them to stay in school, improve their grades and be successful citizens.

**Youth served: 32**

Interview of past mentees revealed:

**57%** have gone on to education beyond high school

**75%** are employed

**78%** had no personal involvement with the juvenile or criminal justice system

## Office Based Case Work



### **“CAP saved my life”**

**Clients served: 2,000—3,000**

Our office based case workers serve individuals and families at 3 locations across the county—Canastota, Oneida and Morrisville. They assisted over 2,000 individuals and 900 families with rental assistance, transportation needs, utility and heat bills, budgeting, smoking cessation, crises intervention and planning.





## Family Action Program



Family Action is a home visiting program that partners with families to increase the safety and permanency of children in their homes and eliminate out of home placement. The partnership promotes healthy life styles and making in-formed choices. 39 families were sup-

***“My worker is my Rock and she helps me.”***

A single mother of two young children was referred to Family Action following a diagnosis of cancer, seeking supports for long term planning. The Case Planner worked side by side with mom to help her determine safety, estate and long-term

## Kinship Care Coordination

In 2016, Community Action Partnership, started a new program that offers Kinship Care assistance to families. Kinship care is defined as caregivers such as grandparents, aunts, uncles, cousins or adult siblings caring for related children, as well as close family friends or similar non-relative relationships.



**Kinship Cases Served**

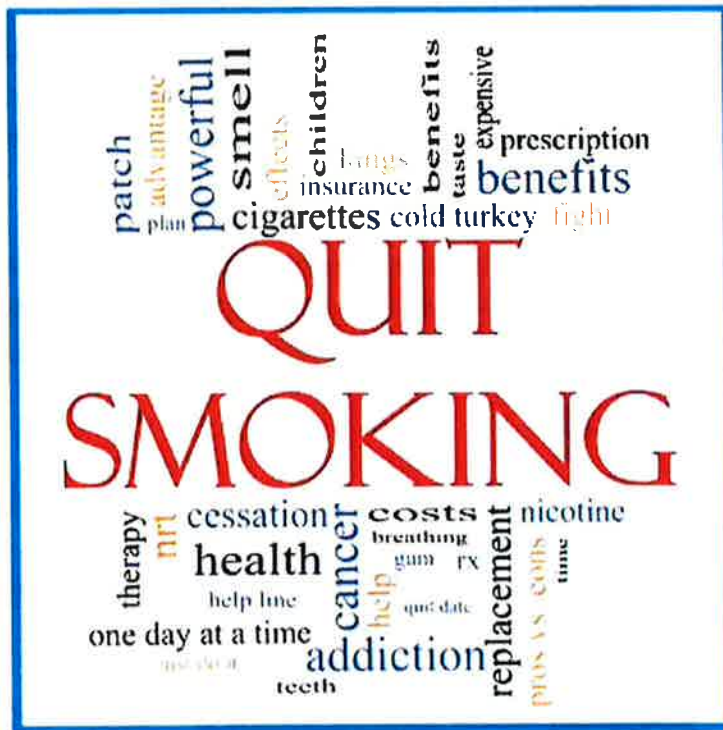
**Families 26**

**Home Visits 142**

**Children Aged birth to 18 years**

## Tobacco Cessation Program

Community Action Program for Madison County (CAP) proposes implementation of SBIRT (Screen, Brief Intervention, Referral to Treatment) to promote cessation of tobacco use among the low income population of Madison County. The program will also use existing resources such as NYS Smokers Quit Line and BRIDGES to create a referral network. SBIRT is an evidence based, early intervention approach that is designed to identify, reduce and prevent problematic use, abuse and dependence on tobacco, alcohol and illicit drugs.

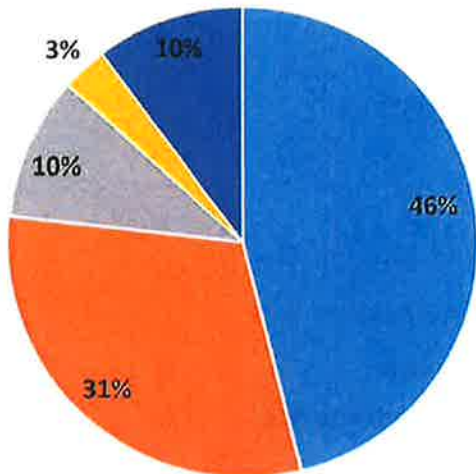


**Individuals screened 386**

**Educated referred: 219**

**Behavior change (self reported): 25%**

## Fiscal Overview of Service Areas



- 46% of funding received for Health and Nutrition programs such as WIC and Tobacco Cessation.
- 31% of funding received for Child Development and Welfare programs of Healthy Families and Early Head Start
- 10% of funding received for Housing programs
- 10% of funding received for Supportive Services programs
- 3% of funding received for Youth Development Mentoring services

## CAP Facts

Total number of employees: 87

Number of years serving Madison County: 34

Number of Board Members: 12

Programs: 11

Locations: Canastota, Morrisville, Oneida, Utica, Rome, Herkimer

### Management Team:

Fiscal Director - Diane Scalzo

Community Services Director - Maribel Arce

Human Resources Manager - Donna Prosser

Grants Manager - Melissa Ryberg,

Program Managers - Barbara Church, Colleen Mathews,

Jessica Ginney, Maureen Daily, Nancy Verro, Phyllis Koester





Community Action Partnership

## **Board of Directors 2016-2017**

### **Public Sector Representative**

Brian Bruno-Treasurer, President Servomation Refreshments Inc.  
Martha Grabowski, Professor LeMoyne College  
Jerry Romagnoli-Vice President, CEO Abscope Environmental Inc.

### **Low Income Representative**

Cathy Baksa, Secretary, Oneida Healthcare Center  
Mary Griffin, Oneida Housing Authority  
Colleen Samura, Early Head Start Policy Council  
Suzanne Collins, Hamilton Food Pantry

### **Private/Other Sector Representative**

Kelli Johnson, Faith Based Community  
Dick Kirby, President, Retired CFO Community Memorial Hospital  
Janice Romagnoli, Cazenovia College  
Brett Zielasko, Community Bank N.A.

